

## **Health Policy**

**Outbreak:** An outbreak can be defined as 2 or more people who develop many of the same symptoms (i.e. vomiting, diarrhoea and fever) at the same period of time. In the case of an outbreak, the Centre Manager or Office Administrator will contact Masakhane Clinic on (011) 440 – 1231 and/or Public Health on 011 582 1498. Anyone with these symptoms should not return to the Centre until they are symptom free for 24 hours.

### **School plan for outbreak of illness**

1. Isolate child in designated room (Sick Bay).
2. Volunteer remains with child in above room.
3. Teacher or Director/Principal telephones parent and asks parent to pick up child.
4. If parent cannot pick up child, volunteer stays with child until end of morning and child goes home in regular taxi or possibly the teacher offers to drive the child home. (This is contingent upon teacher's car being adequately insured and upon the teacher's other commitments.)
5. If a staff member checks on child, she must wash her hands each time.
6. If child must go home in regular taxi, he/she is isolated as much as possible in their car seat.

### **Contagious Illness**

1. Parents are notified in writing.
2. Exclude children as recommended by Public Health.
3. Centre to follow guidelines recommend by Public Health regarding Reportable and non-reportable communicable diseases. (Reportable communicable diseases: Chickenpox; diarrheal episodes; measles; mumps; Pertussis; rubella). Please report by contacting Public Health at 011 582 1498.

### **Parent Policies**

1. HIV: Parents are encouraged to tell the Centre Management if their child tests positive for HIV. This information will remain strictly confidential.
2. Hep B: Parents are encouraged to have their child inoculated for Hepatitis B.
3. Parents are encouraged to tell staff when their child has been in contact with someone who has chicken pox, strep throat, measles, whooping cough or other infectious diseases.

## Medication

If a child requires medication, while at school, the parent will complete the procedure form for administering the medication. We can administer the following: - EpiPen - seizure medication - prescribed medications, as needed.

All medications must be in the original container with expiration date, labelled by a pharmacist.

A Muhluri Pre-School And Aftercare Centre "Administration of Prescribed Medication" form must be completed by the child's parent/guardian and the attending physician before medication may be administered at Muhluri Pre-School And Aftercare Centre.

All unused or expired medication is to be returned to parents/guardians.

## Future Health Policies

The parent acknowledges that the Centre may develop future health policies which will be binding upon the parent once a copy of the policy has been distributed to him/her in writing. Such policies will only reflect changes mandated by changes to relevant statutes, regulations, policies or directives of any governmental or regulatory authority having jurisdiction over the Centre.

This Health policy will be reviewed with staff upon employment and at least annually thereafter.

This policy was adopted at a meeting of	The Muhluri Pre-School And Aftercare Centre	
Held on	23 <sup>rd</sup> September 2017	(date)
Date to be reviewed	_____	(date)
Signed on behalf of the management committee	_____	
Name of signatory	Nomakhaya Mazulu	
Role of signatory (e.g. chair/owner)	Chairperson and Owner	
Reviewed by Committee	_____	